



NATIONAL HORTICULTURAL RESEARCH AND DEVELOPMENT FOUNDATION
Bagwani Bhawan, Plot No.47, Pankha Road, Institutional Area, Janakpuri, New Delhi – 110058
Phones: 011-28524150 / 28522211 / 28525129 / 45136697
Email: delhi@nhrdf.com visit us at www.nhrdf.org

Ref: NHRDF/HO/TENDER/AD-51/2022-23/ 5214

Dated: 04/02/2023

Notice Inviting for Website design

Sealed quotations are invited in sealed cover under two bid systems from eligible vendor/ individual for providing the services of Website design and development for NHRDF. The various design and associated details of work proposed for “Website design & development” and details of terms & conditions can be downloaded from our websites www.nhrdf.org & www.kvkdelhi.org. The last date of submission of quotations to above addresses 16/02/2023 till 2:00 PM. The quotations will be opened the same day at 2:30 PM.

The Director NHRDF reserves the rights to accept or reject the quotations without assigning any reason thereof.

DIRECTOR

Quotation Schedule:

Quotation reference	NHRDF/HO/AD-51/22-23/5214 dated04/02/2023
Last date and time for receipt of tender offers:	16/02/2023 at 2 pm
Time and date of opening of quotation offers:	16/02/2023 at 2.30 pm
Address of Communication	Bagwani Bhawan, Plot no-47, Pankha Road, Institutional Area, Janakpuri, New Delhi-110058
Contact Telephone no.	(011) 28524150,28522211,45136697
EMD	Rs.5000/- (DD in favor of NHRDF, payable at New Delhi.

A. Scope of work/detailed specification for Website design & development for NHRDF.

Main Features:

1. Information about the NHRDF, its Vision & Mission, Chairman's Message, Infrastructure details.
2. Details of the training programs offered, form online along with the payment gateway for payment of fees online.
3. News & Events update: latest news and events will appear on home page with read more link after clicking on this, all details will appear.
4. Tenders with provision of sorting based on date of publication period.
5. Contact details of center with a Map showing its location.
6. Search engine optimized web design.
7. Development using current technology available, including (Java,Net,PHP,COM/DCOM, HTML5,Python Others) Shopping Cart Details (Cubecart,Jhoomla, Magento, OSCommerce, WHMCS,XCART,Zencart,Others) to develop power full and efficient application.
8. The website should be compatible with the present browser available like, IE<Firefox, Chrome, opera and various monitor size, CRT/LCD screens etc.
9. User can download these file via the website.
10. The entire website should be dynamic in nature.
11. The design, development, database design should make the portal with professional user friendly, easy to access or navigate or should attract the visitor.
12. Integrated search functionalities: An effective search system integration where user can search any content by entering text in the search box.
13. Page will be editable.
14. Company will provide server space (150GB) with continue webmail.
15. Archive: An archive for all the uploaded News/ Events/Meeting/Photos/Documents.
16. Visitor Counter: Dynamic gallery containing relevant photos.
17. Online recruitment system.
18. Webmail services.
19. Secure Payment Gateway Integration.
20. Web Portal Content Writing Services.
21. Crop details- onion,garlic,potato of last 45years: From this section end user will be able to see the tree structure of all pages/ sections and subsections of that site. He/She will be able to navigate from here also.

General Terms & Conditions:**B. Submission of Quotation:**

1. All quotation must be forwarded in sealed cover addressed to Director, NHRDF, Bagwani Bhawan, Plot no.47, Pankha Road, Institutional Area, Janakpuri, New Delhi-110058, so as to reach within the specified period. The reference to the enquiry number and the last date of submission must clearly be super scribed on the sealed envelope.
2. Director reserves the right to postpone and / or extend the date of receipt of tender or to withdraw the notice without assigning any reason thereof. In such an event bidder shall not be entitled to any compensation, in any form whatsoever.
3. All entries in the quotation form should be legible and filled clearly. If the space for furnishing information is sufficient, a separate sheet duly signed by the authorized signatory may be attached.
4. Each page of this document should be signed by the bidder or by the authorized signatories with seal of the agency and required to be enclosed with the bid. Signing each page of the document will be implied as its acceptance in unequivocal manner with clear understanding and interpretation.
5. The agency shall not be allowed to transfer, assign, pledge or sub-contract its work, rights and liabilities under the contract to any other agency without the prior written consent of NHRDF.
6. The agency shall also be liable for depositing all taxes, levies, cess etc. on accounting services rendered by it to NHRDF to concerned tax collection authorized from time to time as per extant rules and regulation on the matter. In case the agency fail to comply with any statutory/taxation, monetary or otherwise, the NHRDF will deduct the same from the outstanding bills of the agency, to the extent of the loss of obligation in monetary terms.
7. Opening of the quotation: Quotation will be opened at NHRDF office at the time on the date indicated on the tender form. Quotation will be opened in the presence of representative of bidder if they choose to attend the same.
8. Income tax clearance: Current Income Tax and Service Tax return must be enclosed with the bid submission of PAN and Xerox copy of the PAN card is must.
9. Payment Terms: fees will be given after successful development of the website.
10. Selection of Successful bidder: The agency/ firm shall satisfy the pre-qualification criteria and technical criteria. Thereafter, the lowest bidder among the technically qualified bidder would be selected. Contract value shall be the basis for determination of L1. (GST as applicable)
11. Rejection of offer: NHRDF, reserve the rights to ignore or reject any offer including the lowest without assigning any reason. The NHRDF does not bind itself to accept the lowest offer.
12. Dispute: In case of dispute, the matter shall be settled mutually, failing which the decision of the committee, NHRDF shall be final and binding on the bidders.
13. In case the intended dates for opening of quotations is declared a holiday, the quotations will be opened on the next working day.

C. Technical bid (To be placed in a separate sealed envelope)

The agencies are required to enclose photocopies of the following documents along with the bid, failing which their bids shall be summarily/ outrightly rejected and will not be considered any further.

1. Name of agency.
2. Profile of agency.
3. Name of proprietor/Director of agency with telephone number and email id.
4. Full address of the registered office, Telephone no and Email address.
5. Full address of the local office, Telephone no and Email Address.
6. Average turnover certified by CA for last three years.
7. Company Registration number allotted by the Registrar of Companies.
8. PAN and /Service Tax Number of the agency.
9. Copy of IT returns as filled by the agency for the last three financial years.
10. Copy of the service tax registration certificate of the agency.
11. Copies of the contract awarded by the Central, State Govt. PSU's Pvt company for website design/developments. (At least two) and a letter from the customer indicating the website is functioning/working properly for last 5years.
12. ISO certification if any.
13. Experience: The bidders should have minimum experience of 5years of website design and development in which atleast two purchase orders of Rs.2,50,000/- should have been placed in last 2years. The bidders must submit the certificate of user.
14. Average turnover during the last three financial years not less than 10 lakhs.

D. Financial bid: (To be placed in a separate sealed envelope)

Contract value in rupees

Taxes as applicable.....

Last date for submission of sealed bids:

Director,NHRDF,NewDelhi